# STUDENT ACTIVITY REPORT FORM KU BIOENGINEERING

Instructions: **MUST FOLLOW ALL INSTRUCTIONS ON THIS FORM** (not an earlier version)

1. List all information cumulatively for your current degree

# List in reverse chronological order (most recent on top)

1. Do not use acronyms
2. Discuss the completed form with your advisor
3. Email the completed form to **BIOE@KU.EDU** and copy your advisor
4. In the body of your email, please include your funding info as described on pg 4.
5. Ask your advisor to email comments on your activity report to **BIOE@KU.EDU**

Student name: MS PhD MS/PhD Track: Initial semester as a KU BIOE Graduate Student (Sem/Yr):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Degrees****Obtained** | **Institution** | **Degree** | **Major** | **GPA** | **Sem/Year****Awarded** |
| **Undergraduate** |  |  |  |  |  |
| **Graduate** |  |  |  |  |  |

|  |
| --- |
| **Committee Members:****1\* Advisor** (**Committee Chair**) **2\* Member****3\* Member**1. **Member**
2. **Graduate Studies Representative**
 |
| **MS Degree only requires three committee members****\*Must be tenure/tenure-track BIOE faculty****Please refer to full committee requirements found on our** [**website**](https://bioengr.ku.edu/sites/bio.engr.ku.edu/files/docs/Flyers/Exam%20Committee%20Composition%20%209-22-16.pdf)**.** |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Term advisor chosen:** | **Have you ever changed advisors?** | **If yes, when:** |
|  | **Date Completed or Expected** | **Results** |  |

|  |  |  |
| --- | --- | --- |
| **M.S. Defense** |  |  |
| **Ph.D. Qualifying Exam**(If not taken at the expected time, must give reason for delay)\*Note any conditions not metand your plan for completion |  |  |
| **Responsible Scholarship****Requirement (BIOE 801)** |  |  |
| **Ph.D. Comprehensive Exam** |  |  |
| **Dissertation Defense** |  |  |

# Research Description:

Briefly describe your research (100 words or less):

**----------------------------------------------------------------------------------------------------------------------------**

What are the goals/specific aims for this research & percentage completion for each:







**----------------------------------------------------------------------------------------------------------------------------**

Have these aims changed from the prior year(s)? If so, how/why?

**Research Accomplishments:**

Briefly describe the progress toward your research goals for the calendar year 2018:

**----------------------------------------------------------------------------------------------------------------------------**

Briefly describe your overall research progress:

# Course Work:

GPA: % completed (non-research): Anticipated completion date: Provide a list of completed coursework. Include course number, name and grade.

Content based coursework: (eg…ME 765 Biomaterials A)

**----------------------------------------------------------------------------------------------------------------------------**

Research hours: (number of credit hours)

**Products of Research**– list all publications (journals, conferences, book chapters, technical reports, etc.) including relevant bibliographical information (authors, title, source, date, page numbers) and publication status (published/accepted/declined/submitted):

|  |
| --- |
|  |
|  |
|  |

|  |
| --- |
|  |
|  |
|  |

|  |
| --- |
| **Journal Publications:** Spell out **the name of journals in bold,** list authors as published, **with your name in bold.****Accepted:****Rejected:****In Review:****Conference Papers:** Spell out the name of conferences in bold.**Accepted:****Rejected:****In Review:****Other:** (Invention disclosures, provisional patents, patents awarded, software, etc.) |
|  | **Accepted:** |  |
| **Rejected:** |
| **In Review:** |

**Presentations:** List all presentations at professional conferences, workshops, seminars, short courses, and meetings (title of paper, name of the meeting, date, location, invited/refereed):

**Conferences Attended:** List all professional conferences, workshops, seminars, short courses, and meetings you attended without presenting (name of the meeting, date, location):

**Proposals and Grants:** List all research proposals and grants you participated in *generating*, including all relevant grant information (authors, title, granting agency, amount, and dates), status (funded/declined/submitted), and your role:

**Internships:** Did you participate in an internship during this timeframe? If so, please list… where…duration/dates…paid/unpaid…how you found it…would you recommend that company?

**Funding**: What is your mechanism of funding (eg …GTA/GRA/GA, outside job, etc) and how many hours per week do you spend towards that position?

**IN THE BODY OF YOUR EMAIL**: Indicate your funding sources (GRA/GTA, T32, etc) for each semester AND pre-tax rate of bi-weekly pay. (example: FA18- BIOE GTA $836 per pay period)

## SP18- SU18- FA18-

**Service:** List all service to the department, the university, the community, and professional service at national and international levels (description, position, responsibilities, and dates):

**Honors and Awards:** List all awards, honors, memberships, scholarships, and fellowships (agency, title, amount, and dates):

**Other Accomplishments** – list any other accomplishments:

**Issues** – Do you have any issues or circumstances that have affected your performance?

**Future Plans & Goals** – List goals related to your degree for next year or career plans if this is your final year.